

# **BOARD OF COUNTY COMMISSIONER'S MINUTES**

**February 7, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 7th day of February, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Denise Ellison, David Tinsley, Dan Cary, Brenda Wakeman, Deborah VanWye and Steve Mann.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of January 31, 2011 and Emergency Meeting of January 31, 2011.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

After Motion and Vote taken Rod Cleveland asked if a correction could be made to the Emergency Meeting Minutes of January 31, 2011.

George Skinner moved, seconded by Rod Cleveland, to withdraw the 1<sup>st</sup> Motion and to approve the minutes with the amended corrections.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to strike from the agenda the Accept, Award and/or Reject, County Bid #HWY-1491 – The removal of existing tile and the purchase & installation of approximately 2300 square feet of new ceramic tile for the Cleveland County Health Department located at 250 12<sup>th</sup> Avenue, N.E., Norman, Oklahoma.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to award the bid per the bid summary, where the low bidder is not awarded there is an explanation, for County Bid #HWY-1489 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from February 11, 2011 through August 10, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.

Motion Carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to award to the low bidders per the bid summary for County Bid #HWY-1490 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from February 10, 2011 through June 9, 2011.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to table the Discussion, Consideration, and/or Action to approve the purchase, license and service level agreement between the Board of County Commissioners and Pictometry International Corporation for aerial imagery of Cleveland County. The initial term of the contract shall be until June 30, 2011 with the option to renew for up to an additional (3) three one-year consecutive terms not to exceed \$100,000.00 per twelve month period per GSA contract and sole source acquisition.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the agreement between the Cleveland County Sheriff’s Office and Lori Scott pursuant to the provisions of the Second Chance Act Project Federal Grant. The agreement will be for the amount of \$14,166.61, \$833.33 for ½ month of January, 2011 and \$1,666.66 per month beginning February, 2011 through September, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to remove the adoption of a Burn Ban Resolution as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolution for Disposing of Equipment for item #F222-29 Computer Power Backup BF280 from the County Clerk’s and is being junked.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0168 – B2A	11-0228 – MD1C
11-0303 – SP1C	11-0230 – MD1C
11-2613 – B2A	11-0240 – MD1C
	11-0241 – MD1C
11-0071 – T2A	11-0242 – MD1C
11-0356 – T2A	11-0243 – MD1C
11-0516 – T2A	11-0245 – MD1C
11-1513 – T2A	11-0254 – MD1C
11-1995 – T2A	11-0255 – MD1C
11-2841 – T2A	11-0257 – MD1C
11-3170 – T2A	11-0258 – MD1C
11-3430 – T2A	

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #2 Warehouse:**

11-3883 – T2A	D & S Distributing	\$1,000.00
11-3884 – T2A	KSM Exchange, L.L.C.	\$2,000.00
11-3885 – T2A	G & R Equip. Company, Inc.	\$2,000.00
11-3886 – T2A	Kimball Midwest	\$2,000.00

b. **Health Department:**

11-3860 – MD2	Chelsea M. Zamarripa	\$5,460.00
11-3861 – MD2	Jenny Rodriquez	\$5,460.00
11-3862 – MD2	Mariah Kathleen Danhoff	\$5,460.00
11-3888 – MD1C	William Francis	\$ 750.00
11-3889 – MD1C	Stephanie Lambert	\$ 200.00
11-3890 – MD1C	Sherrie Autry	\$ 500.00
11-3891 – MD1C	Kimley Moler	\$ 200.00
11-3892 – MD1C	Kathryn L. Robinson	\$1,000.00
11-3893 – MD1C	June Waganer	\$ 200.00
11-3894 – MD1C	Joey Reese	\$ 200.00
11-3895 – MD1C	Janie Harmon	\$ 150.00
11-3896 – MD2	United Mechanical, Inc.	\$5,000.00
11-3897 – MD1C	Sonia Lee	\$ 200.00
11-3914 – MD1C	Rachel Roach	\$ 125.00

c. **Building Maintenance:**

11-3871 – SM2	Locke Supply Company	\$1,500.00
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The vote was: George Skinner, yes; Rod Cleveland; yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 10/11</u>	
a. General Fund	\$ 600,700.87
b. Highway Fund	100,925.31
c. Health Fund	169,290.47
d. Sheriff Jail Fund	129.94
e. Sheriff Revolving Fund	3,804.66
f. SCA2010 Grant Fund	2,916.67
g. Sheriff Justice Assist Grant C/O Fund	4,388.00
h. County Detention Transition Acct. Fund	13,743.91
i. Fair Board Fund	2,723.93

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland; yes.  
Motion Carried.

(Clerk’s Note: the agenda was posted on 02-04-2011 at 8:45 a.m.)